



Ector County Commissioners' Court

April 08, 2025

10:00 AM

Commissioners' Courtroom, Ector County Administration Building Annex, 1010 E. 8th St.,
Odessa, Texas

CALL TO ORDER- Judge Dustin Fawcett

INVOCATION- Commissioner Samantha Russell

PLEDGE OF ALLEGIANCE- United States and Texas

SPECIAL PRESENTATIONS/REQUESTS/RESOLUTIONS

1. *Public Participation/Comments, Shelby Rigtrup- Public Information Officer:*

To receive public comments on non-agenda related items.

2. *Presentation, John Henderson- Commissioners' Court Attorney and Grant Writer, Steve Paz- County Extension Agent:*

To consider, discuss, and take any necessary action to *receive* a presentation from Ector County AgriLife 4-H members and Extension Agents regarding the *2025 Show Season*.

3. *Presentation, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *receive* a presentation from David Quin, Program Manager of Public Power Pool, regarding the *P3 Group 2025 Procurement Strategy* for Ector County's next electricity contract.

4. *Parking Lot Use Request: Firework Fandango Event, Shelby Rigtrup- Public Information Officer:*

To consider, discuss, and take any necessary action regarding the City of Odessa's request to use the Health Department parking lot from 5:00pm on July 3rd, 2025-10:00pm on July 4th, 2025, for their annual *Firework Fandango Event*; a Certificate of Insurance has already been provided.

5. *Out-of-State Travel Request, Carl Rogers- Medical Examiner Director/Chief Investigator:*

To consider, discuss, and take any necessary action to *approve* out-of-state travel for Jennifer Laws, ECME Investigator, to attend *IACME Death Investigation Training Conference* on July 20th-24th, 2025, in Las Vegas, NV.

6. *Resolution, Shelby Rigtrup- Public Information Officer, Julie Prentice- County Attorney, Dusty Gallivan- District Attorney:*

To consider, discuss, and take any necessary action to *approve* a *Resolution* requesting the Texas Legislature to modify Section 43.137 and Section 45.168 of the Texas Local Government Code to add civil jurisdiction to the District Attorney's Office and Misdemeanor prosecution, protective order prosecution, juvenile prosecution, and upon the request of the District Attorney, felony prosecution to the jurisdiction to the County Attorney's Office, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

7. *Property Insurance Schedule TAC Insurance Renewal Questionnaire 2025-2026 Policy Term, Sam Brijalba- Interim H.R. Director:*

To consider, discuss, and take any necessary action to *approve* the *Property Insurance Schedule- TAC Insurance Renewal Questionnaire 2025-2026 Policy Term*, and authorize the County Judge to sign all documents associated with this agenda item.

8. *ECUD Election Costs, Mike Gardner- Commissioner, Pct. #1:*

To consider, discuss, and take any necessary action regarding the recent Ector County Utility District (ECUD) election and the associated costs.

AWARD OF BIDS/PROPOSALS

9. *Request for Bid Specifications: Road Projects, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:*

To consider, discuss and take any necessary action to *approve* the *Request for Bid Specifications for Liquid Asphalt Emulsion, Project No. 2025- IFB-070, Graded Base Material, Project No. 2025-IFB-073, Seal Coat Aggregate, Project No. 2025-IFB-072, and All Season PreCoated Patching Material (ASPPM), Project No. 2025-IFB-071*; these specifications have been designed by the Public Works Department and the Purchasing Department, and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

10. *Request for Proposal Specifications: 2025-RFP-074, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *approve* the *Request for Proposal Specifications: Ector County Office Supplies and Toner/ Ink Cartridges- 2025- RFP-074*; these specifications have been designed by the Purchasing Department and are ready to advertise and distribute to vendors upon approval from the Commissioners' Court.

PUBLIC HEARING AND RELATED DISCUSSION AND POTENTIAL ACTION

11. *Public Hearing & Proposed Resolution, Shelby Rigtrup- Public Information Officer:*

To conduct a *public hearing* and to consider, discuss, and take any necessary action regarding an *application* and *proposed Resolution* by Van Zandt LLC for designation as a Reinvestment Zone and application for tax abatement under Chapter 312 of the Texas Tax Code, generally located on a 20.7391-acre tract along South Grandview Ave., Precinct #4, Property ID 42430.00010.00000, and authorize the County Judge, County Commissioners, and County Clerk to sign all documents associated with this agenda item.

CONTRACTS/AGREEMENTS/GRANTS

12. *Federal Grant SF-424, Mike Griffis- Sheriff:*

To consider, discuss, and take any necessary action to *approve* the application and acceptance of *Federal Grant SF-424* by and between the Ector County Sheriff's Office and HIDTA, and authorize the County Judge to sign all documents associated with this agenda item.

13. *Agreement Renewal: Permutium/Vital Director, Jennifer Martin- County Clerk:*

To consider, discuss, and take any necessary action to *approve* the *Renewal Agreement* by and between Ector County, Texas, and Permutium, LLC., to issue vital records through online requests at no cost to Ector County, and authorize the County Clerk, and any other necessary party, to sign all documents associated with this agenda item.

14. *Auctioneer Services Extension/Renewal, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action to *approve* a one-year *Extension/Renewal* for *On-Line Auctioneer Services* with Rene Bates Auctioneers, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

15. *Surveying Proposal & Geotechnical Services, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Proposal for Surveying and Geotechnical Services* for the Ector County Juvenile Detention Center, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

16. *Surveying Proposal & Professional Engineering Services: Tripp Ave- Phase III, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Proposal for Surveying and Professional Engineering Services* for Tripp Ave.- Phase III, from 3rd St. to I-20 Frontage Rd., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

17. *Surveying Proposal & Professional Engineering Services: W. 3rd St., John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Proposal for Surveying and Professional Engineering Services* for W. 3rd St., from Redondo to Moss Ave., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

18. *Cooperative Agreement, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* a *Cooperative Agreement* by and between Ector County, Texas, and Texas A&M AgriLife Extension Service, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

19. *Unimproved Property Contract, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* an *Unimproved Property Contract* by and between Ector County, Texas, and Loyd James Marlet for the purchase of land for additional ROW for 3rd St. in West Odessa, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

20. *Design-Build Agreement: Coliseum Barns B & C, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action to *approve* the *Design-Build Agreement* by and between Ector County, Texas, and Henthorn Commercial Construction regarding the Barns B and C combination project at the Ector County Coliseum Campus, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

PERSONNEL REQUESTS

21. *Step Increase Request, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding to *approve* a salary (step) change for the Public Works Engineer Specialist from a Step 3 to a Step 5 due to 18 years of experience and a degree in Engineering, and to make the salary retroactive to the start date of March 17th, 2025.

22. *Rehiring Request: Health Department Outreach Coordinator, Eunice Ibarra- Health Department:*

To consider, discuss, and take any necessary action to approve the rehiring of the Heath Department Outreach Coordinator under a temporary position through A&A Associates until further action can be taken regarding this position.

POLICIES/PROCEDURES

23. *Revised Storm Water Management Plan, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action to *approve* the revised *Storm Water Management Plan*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

24. *Furniture Policy Discussion, Lucy Soto- Purchasing Director:*

To consider, discuss, and take any necessary action regarding the purchase of furniture by County departments and decide if a policy is necessary.

PUBLIC WORKS

25. *Speed Limit Change Request, Amber Valles- Public Works Department Coordinator:*

To consider, discuss, and take any necessary action regarding a *speed limit change* from 45 MPH to 40 MPH from Tripp Ave. to 42nd St. and 16th St.

CONSENT AGENDA

26. Proposed Consent Agenda, Tristan Marquez- County Auditor:

To consider, discuss, and take any necessary action regarding the following *Proposed Consent Agenda*:

26a.) Line-Item Transfer- Engineering:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to FMLR Fund, Engineering, Special Departmental Equipment, 002-820-5507, from Departmental Furniture & Equipment, 002-820-5199, for \$5,301.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26b.) Line-Item Transfer- Jail:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Jail, Special Departmental Equipment, 001-420-5507, from Prisoner Supplies, 001-420-5180, for \$12,000.00, and from Kitchen Supplies for \$13,424.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26c.) Line-Item Transfer- Sheriff:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to General Fund, Sheriff, Special Departmental Equipment, 001-360-5507, from Office Supplies, 001-360-5171, for \$550.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26d.) Line-Item Transfer- Elections:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to Elections Fund, Professional Services, 004-980-5307, from Postage, 004-980-5193, for \$11,644.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

26e.) Line-Item Transfer- Road Department:

To consider, discuss, and take any necessary action to *approve a line-item transfer* to Sales Tax Fund, Road Department, Motor Vehicle Equipment, 005-810-5505 from Road Maintenance, 005-810-5241 for \$1,253,243.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

BUDGET/FINANCIAL

27. Purchase Request: Paving Equipment, Lucy Soto- Purchasing Director, Jeffrey Avery- Public Works Director:

To consider, discuss, and take any necessary action to *approve the purchase of paving equipment* for the Public Works Department from Warren Cat using *Sourcewell Contract #60122-CAT*, from John Deer (Yellowhouse/Bomag) using *Sourcewell Contract # 060122-BAI*, and from Weiler using *Sourcewell Contract #060122-WLR*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

28. *Purchase Request: Nokia Routers, Kareli Santos- Sheriff's Office Administrative Assistant:*

To consider, discuss, and take any necessary action to *approve* the purchase of a *Nokia 7705 SAR-8 MPLS Router* and a *Nokia 7705 SAR-AX MPLS Router* to repair the backhaul ring on the Sheriff's Office radio network, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item; the total cost of this purchase is \$49,969.00.

29. *Budget Amendment Request: Road Department, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a budget amendment to Sales Tax Fund, Road Department, Land ROW Acquisition, from Unreserved Fund Balance for \$558,365.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

30. *Budget Amendment Request: Road Department, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* a budget amendment to Sales Tax Fund, Road Department, Improvements & Construction, from Unreserved Fund Balance for \$2,484,501.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

31. *Budget Amendment Request: Library, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve a budget amendment* to General Fund, Library, Departmental Furniture & Equipment, 001-690-5199 for \$2,660.00, and to Donated Revenues, 001-4171 for \$2,660.00, and authorize the County Judge and County Clerk to sign all documents associated with this agenda item.

32. *Financial Reports/Statements, Tristan Marquez- County Auditor:*

To consider, discuss, and take any necessary action to *approve* the *Accounts Payable Fund Requirements Report* for April 8th, 2025, and review County financial statements and reports.

EXECUTIVE SESSION

33. *Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer, Julie Prentice- County Attorney:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to a *Design- Build Agreement* by and between Ector County, Texas, and Butler-Cohen, LLC., and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

34. *Legal Matters, John Henderson- Commissioners' Court Attorney and Grant Writer:*

To consider, discuss, and take any necessary action regarding *legal matters* pursuant to Title 5, Chapter 551, Section 551.071, Texas Government Code, in relation to the proposed approval of a *Settlement Agreement* by and between Ector County, Texas, and Danny's Paving regarding *Cause No. A-21-09-1081-CV*, and authorize the County Judge, and any other necessary party, to sign all documents associated with this agenda item.

35. *Personnel Matters, Sam Brijalba- Interim H.R. Director:*

To consider, discuss, and take any action regarding *personnel matters* pursuant to Title 5, Chapter 551, Section 551.074, Texas Government Code, in relation to job code adjustments.

ADJOURN

If necessary, following any closed or executive meeting, the Commissioners' Court will convene in open session to take any final action, decision, or vote on any matter deliberated in a closed meeting which has properly been noticed in compliance with Chapter 551 Government Code of Texas.

If, during the course of the meeting covered by the notice, the Commissioners' Court needs to meet in executive session, then such closed or executive meeting or session, pursuant to Chapter 551, Government Code of Texas, will be held by the Commissioners' Court on the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the court may conveniently meet in such closed or executive meeting or session convening and concerning any and all subjects and for any and all purposes permitted by Chapter 551 of said Government Code.

Posted on April 03, 2025

At 04:27 PM

A handwritten signature in blue ink that reads "Jennifer Martin". The signature is written in a cursive, flowing style.

Ector County Clerk

The Ector County Commissioners' Court meetings are available to all persons regardless of disability. Individuals with disabilities who require special assistance should contact the Ector County Commissioners' Assistant at [\(432\) 498-4000](tel:4324984000) or 1010 East 8th Street, Room 118, Odessa, Texas 79761 during normal business hours and at least one (1) business day in advance.

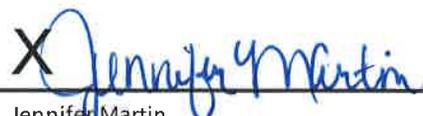
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X 

Dustin Fawcett
Ector County Judge

ATTEST:

X 

Jennifer Martin
County Clerk

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